



**Committee Members:** Chairperson \_  
Chris Wright \_  
Burt, Melissa X  
Lindstrom, Phil \_  
Davis, Garth X

Also present were: Ross Kelley(Park Board); Leroy Eadie, Angel Spell, Cheryl Miller(all Parks staff);  
Richard Burris, Pam Luders, Ed Miles, Chris Hilgert, Ben Kappen, Marilyn Lloyd, Julie Neff(CAC);  
and Nancy MacKerrow(citizen)

**Urban Forestry Tree Committee of the Spokane Park Board  
January 4, 2011 – 3:30 p.m.  
Manito Park Meeting Room**

**SUMMARY**

- Approval of minutes from November 10th and December 8<sup>th</sup>, 2010.
- 2 trees were approved for Heritage Tree designation – an eastern white pine and an American linden both at Edwidge Woldson Park.
- The Citizen Advisory Committee has formed a subcommittee, chaired by Chris Hilgert, to explore formation of a 501(c)3 non-profit group in support of Urban Forestry.
- Urban Forestry was awarded an AmeriCorps service position for an Education and Outreach Coordinator to serve full-time February 7 – December 16, 2011, at the cost of \$14,950.00.
- Vegetation Management Plan meetings continue on Tuesday afternoons 2-4pm at Spokane County Conservation District.
- The committee has changed its regular meeting time to coincide with the Citizen Advisory Committee meetings.
- The next meeting of the UFTC is February 1<sup>st</sup>, 3:30pm, (following the Citizens Advisory Committee meeting) at the Manito Meeting Room.

## MINUTES

The meeting convened at 4:27p.m.

### Action Items:

1. Approval of Minutes from November 10<sup>th</sup> and December 8th, 2010
  - a. Melissa Burttt moved to approve the minutes. Garth Davis seconded.
2. Heritage Tree Nominations –
  - a. Two trees were presented to the committee by staff: an eastern white pine and an American linden both located in Edwidge Woldson Park. Both are historic trees.
  - b. Melissa Burttt moved to approve both trees for designation as Heritage Trees. Garth Davis seconded.
3. Letter to Park Board Finance Committee –
  - a. The letter has not been completed, but will be ready to submit to Finance Committee on January 11, 2011.
  - b. The letter on behalf of the committee is to recommend a minimum funding level of \$2 per capita from the Park Fund. This is the minimum set by the National Arbor Day Foundation for Tree City USA designation.

### Information Items:

1. Subcommittee on Permitting Process – Melissa Burttt reported that she has reviewed the information. It is confusing. She recommends to form the committee so all members may review the information and come back with a committee recommendation. Pam Luders and Ben Kappen agreed to be on the subcommittee. Leroy suggested that Dan Eaton should also attend the meetings. It was suggested that subcommittee meetings be held just prior to Citizens Advisory and Urban Forestry Tree Committee meetings. First meeting scheduled for February 1, 2011, at 3pm in the Manito Meeting Room.

### Standing Report Items:

1. Urban Forestry Staff Report – as discussed at Citizens Advisory Committee Meeting.
  - We have been awarded an AmeriCorps service position for an Education and Outreach Coordinator to serve full-time February 7 – December 16, 2011, at the cost of \$14,950. We expect to start receiving applications soon.
  - There was a lot of media coverage last month.
  - Currently operations is primarily focused on removals (26 were done out of Riverfront Park), some pruning, and inventory and assessment of trees up for street projects this year.
  - Changing Finch Arboretum from a Park Operations facility to an Urban Forestry facility is being explored.
  - Angel will give a report on Urban Forestry at the January 13, 2011, Park Board Meeting.
  - Grant application for \$10,000.00 award with WDNR is due at the end of January for inventory work.
  - We are working on bookmarks and brochures for PSA grant.
  - Working with The Lands Council on their new project: Ponderosa Pine Matching Project Challenge is being explored.
2. Report from Citizen's Advisory Committee Chair – Chris Hilgert has agreed to chair a CAC subcommittee exploring the formation of a 501(c)3 in support of Urban Forestry. Six new Susie Forest trees will be planted on 6<sup>th</sup> Avenue at Lewis & Clark High School. Vegetation Management Plan

meetings continue on Tuesday 2-4pm at Spokane County Conservation District, 210 N Havana. Major plan elements have been addressed. Now in final editing phase. Outreach to civic organizations for support for Spokane's trees was discussed. Also discussed was the relationship between Reforest Spokane and The Parks Foundation and the lack of detail the Foundation provides for this program.

Meeting adjourned at 4:48pm. Next meeting is scheduled for February 1, 2011, at 3:30pm in the Manito Meeting Room.