



**Committee Members:**

Wright, Chris X  
Van Voorhis, Ken X  
Burt, Melissa X  
Lindstrom, Phil X  
Davis, Garth \_

Also Present: Park Board – Ross Kelley, Randy Cameron, Jim Santorsola; Staff – Leroy Eadie, Angel Spell, Jacki Faught; CAC – Ed Miles, Ben Kappen, Pam Luders, Cindy Deffe, Barry Lauerman, Richard Burris, Marilyn Lloyd, Ed Lester, Julie Neff; and Citizen – Nancy MacKerrow.

**Urban Forestry Tree Committee of the Spokane Park Board  
February 1, 2011 – 3:30 p.m.  
Manito Park Meeting Room**

**Summary**

- Approval of minutes from January 4<sup>th</sup> meeting deferred to next meeting.
- The CAC and staff continue to work on the Education Grant project that will include bookmarks, brochures, print, radio, and television advertising.
- 3 trees were approved for Heritage Tree designation – a Norway spruce, a Pinyon pine and a Manchurian fir. All trees were submitted on the basis of size.
- Staff met with Geiger Corrections about having nursery operations on site that would be managed and maintained by inmates. This is similar to a program called Sustainable Prisons Project.
- Police and Fire have both requested UF assessments of property. Both departments have funding and want the needed work done. Urban Forestry has staff and resource challenges to be able to perform the services.
- The CAC continues to work on creating a 501 c3 "Friends of Urban Forestry Group."
- The proposed Urban Forestry Budget Plan was discussed. The plan included a timeline, resource needs and a staffing plan that would include revenue possibilities. Action was deferred to next month's meeting.
- The Subcommittee on the Permitting Process is working towards streamlining the process.

## **Minutes**

### **Action Items:**

1. Approval of Minutes from January 4, 2011
  - a. Item was deferred until next month.
2. Heritage Tree Nominations
  - a. Three trees in Finch Arboretum were presented to the committee by staff: a Norway spruce, a Pinyon pine and a Manchurian fir. All trees were submitted on the basis of size.
  - b. Melissa Burttt motioned to approve all three trees. Phil Lindstrom seconded. Motion carried.
  - c. Ed Lester suggested that if a tree is one of the top 5 in the State of Washington be added as criteria for Heritage Trees.
  - d. A short discussion was had regarding designating Finch Arboretum as a Heritage Tree area and to nominate the area as a "collection of trees". It was noted that there is value in the individual nominations.
3. The draft UF Work Plan that was requested by Finance Committee in response to budget request was reviewed. The Work Plan outlined a five year progressive step proposal working towards Urban Forestry being fully staffed and resource needs being met. It included how the requested funding would be used and Urban Forestry revenue possibilities including ROW issue work crews, storm water utility, a minimal property tax, and permitting charges. It was noted that in order to be a "Tree City USA" Urban Forestry needs to be funded at \$2 per capita. Angel will email the "Tree City USA" criteria to the committee. Action was deferred to the next meeting.

### **Information Items:**

1. Subcommittee on Permitting Process – Melissa Burttt advised that the intent of the subcommittee is to help streamline if at all possible the permitting process. They will review all documentation for both the Urban Forestry and Engineering permitting process, put together some questions and bring to the next subcommittee meeting. Permitting will be invited to join the discussion at a later meeting.