



Citizen Advisory Committee
To Spokane Urban Forestry Tree Committee

MEETING MINUTES

May 3, 2011

3:30 PM

CALL TO ORDER

The meeting was called to order at 3:33 pm by Chairman, Garth Davis.

ROLL CALL

- Members present: Garth Davis, Richard Burriss, Ed Lester, Marilyn Lloyd, Pam Luders, Ben Kappen, Julie Neff, and Andrew Rolwes.
- Also present: Angel Spell, Leroy Eadie and Cheryl Miller (staff members; Urban Forestry Program, and Parks Administration); Nancy MacKerrow (The Susie Forest); Ross Kelley, Ken Van Voorhis (Park Board).

CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS

- None.

CONSENT CALENDAR

- Minutes of the April 5, 2011 UFCAC meeting – Pam Luders motioned to accept the minutes as written with exception to one clarification. On reports item D, the phrase ‘work to flesh out the plan’ should be ‘work to flush out the plan’. Marilyn Lloyd seconded. Motion carried.

CITIZEN COMMENTS

- Nancy MacKerrow reported that she is collecting treegrams as a show of community support for the Flott family, since their daughter was badly injured in a fire in Paris. The treegrams will be displayed on the tree planted last year for Mr. Flott at 35th and Ray. Plans are being considered to have a party when the daughter comes home. At that time a tree would be planted for her and she would be presented with a new bicycle. Donations from the community would be collected for the purchase of the bicycle.

REPORTS

- a. Education and Volunteer Recruitment Subcommittee – Marilyn reported the April 11th meeting was held. The PSA spots have been finalized and are available. There is a \$1,200.00 grant for paid advertisement. It will cover ads in the Inlander. It is important to have the website up, functional and current. The ‘Benefits of Trees’ campaign, and fund raising ideas were discussed. Angel reported that due to a previously obtained grant, brochures and bookmarks are now available for distribution. The first monthly print ad is out. Having it in color next month will be explored. The next meeting will be May 9, 2011, at 4pm, in the County Conservation District Meeting Room, 210 N Havana, Spokane, WA.
- b. Street Tree Subcommittee – Julie Neff reported that the Urban Forestry Interdepartmental Discussion Group (Parks, Planning, Engineering and Streets) is still meeting. The current topic is conflicts between street trees and signs. The draft report was sent out May 2, 2011. Street tree planting should be promoted, but within

The Citizen Advisory Committee to the City of Spokane Urban Forestry Tree Committee usually meets the first Tuesday of each month, 3:30 pm, at the Manito Meeting Room, Manito Park, in Spokane, Washington.

1

November 2, 2010



Citizen Advisory Committee To Spokane Urban Forestry Tree Committee

parameters to avoid safety hazards. Upcoming topics include replacing trees; mature trees blocking existing signs; using trees in lieu of signs for traffic calming; and clear view triangles.

- c. Downtown Street Trees Subcommittee - Andrew Rolwes reported that two (2) American Ash trees have been planted near the Maple Street off ramp. The lilac bushes planted last year are doing well and are ready to bloom. The last three (3) replacement trees have been planted at the pedestrian blocks of Wall Street. A bid to drill out 25 – 30 concrete lids on planter boxes has been received from Spokane Concrete Cutting. This action will allow trees planted in the boxes to continue growing. Have been in contact with the tenants adjacent to the dead trees on Lincoln (near DeLeon's Deli and Agave Restaurant) in an attempt to resolve the developing safety issue the trees are creating. Minor maintenance has been approved for various trees throughout downtown. A letter to parking property managers has been drafted in an effort to convince them that investing in their street trees would be a worthwhile effort especially while grant money for the purpose is available. A similar letter to commercial property managers may be done in the future. Work is being done on the inventory of downtown street tree infrastructure. Replacing downtown coin only parking meters with credit card compatible kiosks is being explored. Kiosks tend to bring in more revenue, some of which could be used to improve the streetscape. Ideas to give recognition to businesses that do an excellent job of caring for their street trees were discussed.
- d. Staff report – Angel Spell provided a written report. Highlighted topics include:
 - 1. The Tree City USA Award presentation was rescheduled to May 11th at 2:30pm in the Woodland Center, Finch Arboretum. The WA Community Forestry Council meets during the morning of the same day.
 - 2. The weather was great for the Arbor Day celebration last Saturday. The attending crowd was estimated at over 1,000 people. A tree planting was included and Avista bags were distributed.
 - 3. There are four (4) official NeighborWoods groups with one more in process. The Launch Party is Saturday, May 7th at 5pm at the New Public Market located at Second and Brown.
 - 4. The Education Grant is being finalized. It expires June 30, 2011.
 - 5. Partnership agreements with Avista, the Conservation District program, and Geiger Corrections are in review with the Legal Department.
 - 6. We are working with the Downtown Spokane Partnership to collect data on the integrity and stability of tree wells.
 - 7. The next big street bond project is Post Street with 27 trees scheduled for removal. Replanting may be challenging as the planting strip is quite narrow.
- e. 501 c3 Subcommittee – Chris Hilgert was absent, so no report was presented.

OLD BUSINESS

- a. None.

NEW BUSINESS

- a. Arbor Day / Earth Day – An Arbor Day report was included in the Staff Report. Richard Burris went to the Earth Day celebration. He reported that it was nice.



Citizen Advisory Committee To Spokane Urban Forestry Tree Committee

- b. SPA Fall planting - Garth and Gary Lauerman have been discussing doing a SPA Fall planting on Ninth between Napa and South Perry. However, Gary has submitted a letter of resignation for the Citizen Advisory Committee so his involvement with this project is in question. CAC is required to have one historic preservation representative who can be from any historic preservation organization. Staff will announce the vacancy to begin the process to find a replacement.
- c. Marilyn expressed that Ed Lester had prepared a nice presentation for a tour at Finch. It was not possible to offer it for Arbor Day this year. The Education Committee will discuss how this presentation may be utilized.
- d. Forming a subcommittee for the Susie Forest has been suggested. Ben and Garth expressed interest in serving on the subcommittee.

ADJOURNMENT

- The meeting was adjourned at 4:26 p.m.

Garth Davis, Chair