



**Committee Members:**

Chairperson - Van Voorhis, Ken X  
Burt, Melissa X  
Davis, Garth X  
Lindstrom, Phil X  
Wright, Chris X  
Vacant \_

Also Present: Park Board – Ross Kelley, Randy Cameron, Jim Santorsola; Staff – Leroy Eadie, Angel Spell, Jeff Perry, Matt McCain, Cheryl Miller; CAC – Ed Miles, Ben Kappen, Pam Luders, Cindy Deffe, Gary Lauerman, Marilyn Lloyd, Ed Lester; and Citizen – Nancy MacKerrow.

**Urban Forestry Tree Committee of the Spokane Park Board  
March 1, 2011, 4:15 p.m. – 5:45 p.m.  
Manito Park Meeting Room, Manito Park  
Angel Spell, Urban Forester**

**Summary**

- \_\_\_Approval of minutes from February 1st meeting.
- \_\_\_The Roadmap to the Future Action Plan was discussed.
- \_\_\_The Urban Forestry Work Plan & Budget Options were discussed. Topics included resource needs, budget comparisons with other Pacific Northwest Cities, a staffing plan and cost recovery and revenue possibilities.
- \_\_\_The Subcommittee on the Permitting Process continues work towards streamlining the process.
- \_\_\_Status update provided for Geiger Corrections nursery operation project.
- The NeighborWoods project is being well received in the community.

## Minutes

The meeting was called to order at 4:10 by Ken Van Voorhis.

### Action Items:

1. Approval of the February 1, 2011 meeting minutes.  
**Motion #1:** Melissa Burttt moved to adopt the minutes from last month.  
Phil Lindstrom seconded.  
Minutes adopted.

### Discussion Items:

1. Roadmap to the Future Action Plan  
An explanation of what the 'Roadmap to the Future Action Plan' is was given. The full document was supplied to committee members. A status update will be presented at each future Urban Forestry Committee meeting. The Park Board has not fully adopted the Plan yet. Committees are being given the opportunity to review the Plan's recommendations and see what elements each committee wants to adopt, not adopt, or change. This topic will become an ongoing Action Item at future meetings.
2. Urban Forestry Work Plan & Budget Options – *Angel Spell*
  - a. Survey of Inland & Pacific Northwest Cities UF Budget Comparisons  
Details regarding urban forestry in other communities was distributed and discussed.
  - b. 1982 Report – Spokane Urban Forestry Project  
The report was distributed. It was pointed out that key recommendations in this report as well as those made through the years have all been very consistent.
  - c. Report on Cost Recovery Potential  
There are opportunities available for cost recovery by providing service to other City Departments. However, currently Urban Forestry doesn't have the staff and resources to provide the service. If resources were available Parks Department projects would be first priority, then projects with other City Departments could be considered. Project requirements and applicable step level information will be merged as supporting information for review regarding future budget considerations.
  - d. UF Budget Options  
Updated information was presented in both organizational chart and spreadsheet form. Suggestions were made on how to improve presentation so as to alleviate confusion during future reviews and include cost recovery information.

3. Subcommittee on Permitting Process – *Melissa Burt*  
The subcommittee needs to review information in their own meeting before presenting details to the Urban Forestry Committee. They will bring their recommendation forward at a future meeting.

**Standing Report items:**

1. Urban Forestry Staff Report (Monthly) – *Angel Spell*
  - a. Angel reports that Geiger Corrections received clearance from their Captain and the Sheriff to move ahead with the nursery program. They now need to approach the Airport Board. A meeting will be held this week or next to establish the next steps. Garth and Jeff will work on the design of the nursery. Angel will contact the Sustainable Prisons Project to explore other funding or research opportunities that we could employ at this site.
  - b. The 27 removals at Riverfront Park were intentional thinning. Continuing projects in Riverfront include pruning in the gondola area as well as thinning the row of oaks from the YMCA site to the center of the park. There will also be involvement in the YMCA area restoration project.
  - c. The NeighborWoods project is being well received in the community.
  - d. Signage for memorial and heritage trees was discussed.
  - e. A question was asked regarding if trees would be planted to replace those that were removed. Trees will be replanted during planting season. More trees will be planted than were removed.
2. Citizen Advisory Committee Report (Monthly) – *Garth Davis*  
VMP meetings are scheduled for March 8<sup>th</sup>, 15<sup>th</sup> and 22<sup>nd</sup> from 2 to 4 p.m.  
Education Subcommittee meeting is scheduled for March 14<sup>th</sup> beginning at 4 p.m.  
All meetings are at the Conservation District, 210 N. Havana, Spokane, WA.

Meeting adjourned at 5:30 p.m.

Next regularly scheduled meeting is April 5, 2011, at 4:15 p.m. in the Manito Meeting Room, Manito Park.