



**Citizen Advisory Committee
To Spokane Urban Forestry Tree Committee**

MEETING MINUTES

September 7, 2010

4:00 PM

1. CALL TO ORDER

The meeting was called to order at 4:02 PM

2. ROLL CALL

a. All members of the UF CAC were present except Geri, Ed, Cindy, and Andrew. Also present: Angel Spell and Beth Mort (staff members, Urban Forestry Program – Jeff Perry was not present). Guests: Nancy MacKerrow.

3. CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS

None

4. CONSENT CALENDAR

Julie Neff requested that the Minutes for the August 3, 2010 Meeting be changed to reflect the correct wording in section “6. Reports; b. Street Tree Interdepartmental Discussions”. The changes should read:

“Julie reported that staff will be meeting at least once a month, possibly twice a month. She provided draft diagrams for residential infill. and draft diagrams showing -where to plant in these situations. In addition, a draft list of possible paving or subgrade alternatives is being developed which may be possibilities for an application for a departure from engineering standards, which will be revised once a year. The next step is to finish the documents so they can be made public.

Angel noted that she - and Jeff have been working on a sub-set of small and medium trees that will be suitable to 4’ and 5’ of green space. They are still being told from SPA that they want more information, such as, what can be done with a 3’ strip? CAC needs to offer something to the process; i.e. moving the sidewalks, or putting the tree behind the sidewalk. “

5. CITIZEN COMMENTS

Nancy got 40 copies of book for read for trees. going to chattanooga and hoping to get 40 trees - in exchange for a beer - includes contract and Susie beer label. Also more brochures.

6. REPORTS

- a. education committee - looking for size - garland printing got 3000 for \$320 for blk&white - send Nancy to do this. Cindy not able to make it to meeting.
- b. street tree subcommittee - working to get documents in alignment and after this gets finalized, will look

at all the codes to see if they are consistent. Sherry van voorhis - doing 3D model to see how far back a tree can be.... looking at parking vs, no parking, young vs old. many variables. distance for first tree ranges from 30-60' take that information and look at clear zones next and how to make most safe for pedestrians and wheel chairs. this will follow code analysis.

sign **discussion - how to deal with issues like young trees taking time to clear the

**Angel put together a sub-set for medium and large trees

- c. Andrew is not here to talk about DSP subcommittee. Angel did meet with Andrew - about property owner who owns Cyrus O'Leary's & Parkade properties and they are hesitant to pay entire cost per grate - Angel gave a discounted rate for the higher number of trees done.
- d. UFMP - draft is out to UFTC
- e. Staff report.
 - Mike Sanborn started today.
 - A lot of anxiety about the four vacancies on this committee - maybe two people interested but no one has sent a letter of interest to Leroy Eadie. There has been no letter of interest sent to Leroy as of yet. Could do a press release for members-at-large. We need snacks or everyone will leave.
 - Fall is full of training opportunities this fall, TreeWorks, etc.
 - Angel did interview on DTE.
 - Utility bill insert is on & have draft press release that is ready to go.
 - Last week Jeff and Angel visited Browne's and 5-mile neighborhoods. Tonight visiting Rockwood and in October Indian Trail. These visits discuss urban forestry in general - example Logan wanted inventory and planting. Cliff/Cannon was concerned about replacement. 5-mile was concerned about not enough park trees. So we go and say this is our program, get feedback, and learn what the neighborhood concerns are.
 - Next week meeting with The Lands Council to discuss formal partnership opportunities.
 - Tree specs put by engineering dept. for contractors so they know when an arborist is needed, triggers for an urban forester, when bidding a project they know what tree impact would be. Angel spoke with Leroy about having this for our own Parks and Rec. dept.

7. OLD BUSINESS

8. NEW BUSINESS

- a. Need a new CAC secretary - in meantime its Beth. Beth: Angel, and Julie need pretty new name-tags with the new logo.

- b. Need to create Friends of the Urban forest - 501c3 like portland, SF, friends of Manito. Need someone to spearhead this, find out what this would take. Beth & Garth could find out the details/outline about getting this started - this is looking at a 5 yr. process - long term goal. We would like to move our donations under this. Contact Susan and Sandy. Get information together so that Marilyn Lloyd can start getting it out to the Master Gardeners newsletter.
- c. UFTC - we have the appeal tomorrow but all park board members will be missing but quorum still met. this is frustrating.
- d. New specifications about digging around trees from Avista - will help frontline crews understand the importance of working around trees - it is now published in the manual. Not sure who worked on this quite yet - but Pam will find out and there are some questions about numbers - pam will find the person who worked on this and get them in touch with Angel and Garth. Also suggest changing the graphics so that there are some changes to make this easier to read.
- e. if anyone happens to be downtown tomorrow - silvicells are an open cage systems that allow uncompacted soils and will be installed at the old eddie bauers building which will be new apple store - could be any time. Agreement was that Apple is not meeting the code exactly for the city facade - so they are making a long term investment with the silvicells. also they wanted symmetrical alignment - so they are redoing the sidewalk - took out honey locust and are putting back in. Susie trees option?

9. ADJOURNMENT

Pam motioned we conclude the September meeting at 5:00 pm. Garth seconded the motion.

The Citizen Advisory Committee to the City of Spokane Urban Forestry Tree Committee meets the first Tuesday of each month, 4:00 pm, at the Manito Meeting Room, Manito Park, in Spokane, Washington.

Garth Davis, Chair

Beth Mort, Temporary Secretary