



**Spokane Urban Forestry Tree Committee  
Citizen Advisory Committee**

**MEETING MINUTES**

**May 7, 2008**

**4:00 PM**

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**1. CALL TO ORDER**

The meeting was called to order at 4:00 pm.

**2. ROLL CALL**

Members Present: Angel Spell, Andrew Rolwes , Carrie Anderson, Edward Miles, Garth Davis, Geri Odell, Julie Neff, Pam Luders, Paul Heindl, and Susan Ross Traver

Members Absent: Marilyn Lloyd and Cindy Deffe

Also present: Steve Nittolo (Horticulture Supervisor, City of Spokane) and Rick Graham (citizen)

**3. CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS**

In the previous ad hoc committee meeting held April 29, 2000, eight newly appointed CAC members voted in four at-large CAC appointees. The CAC members list follows these minutes.

**4. CONSENT CALENDAR**

This was the first official meeting of the Spokane Urban Forestry Citizen Advisory Committee, as such, there is no official items pending approvals.

**5. NEW BUSINESS**

**a. Election of Officers –**

The CAC elected their new Chairperson, Vice Chairperson and Secretary:

Chairperson: Angel Spell

Vice Chairperson: Carrie Anderson

Secretary: Susan Traver

**b. Appointment of Terms –**

Members selected their term appointments as follows:

2-Year Term

Julie Neff

Andrew Rolwes

Paul Heindl

Marilyn Lloyd

3-Year Term

Susan Traver

Ed Miles

Geri Odell

Cindy Deffe

4-Year Term

Angel Spell

Carrie Anderson

Garth Davis

Pam Luders

c. Action Items –

Angel Spell stated that she would like to see the CAC establish goals, sub-committees and timelines.

**ACTION ITEM 001:** The following was proposed by the CAC and will be an action item for further discussion/action at the next meeting:

- Establish CAC Sub-committees
- CAC Goals
- Public Education Outreach
- Develop Volunteer Opportunities
- Develop Spokane UF Non-profit similar to TreeKeepers
- Urban Forestry Additional Funding Avenues
- Pertinent Ordinances and Code Restructuring/Enforcement
- Review of the Spokane VMP

**ACTION ITEM 002:** Steve Nittolo and Garth Davis said that they would send out information to all CAC members concerning e-mail addresses and Spokane UF city code and policy information.

Ms. Spell will set the agenda for the next meeting, in June 2008.

**6. MEMBER COMMENTS**

All CAC members are very enthusiastic to be on this newly revived, important city committee and are eager to press ahead with important Spokane urban forest issues.

**7. ADJOURNMENT**

Meeting adjourned at 5:45 PM

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Angel Spell, Chair

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Susan M. Ross Traver, Secretary

## List of Citizen Advisory Committee Members

### **Carrie Anderson - Community Assembly**

#### **(Vice Chairperson)**

Urban Forest Council  
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### **Garth Davis – Natural Resources**

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### **Cindy Deffe’ – Member-at-Large**

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### **Paul Heindl - Arboriculture**

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### **Marilyn Lloyd – Community Assembly**

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### **Pam Luders - Utilities**

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### **Edward J. Miles, CF – Member-at-Large**

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### **Julie Neff, ASLA, Urban Designer – City Departments**

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### **Geri Odell – Member-at-Large**

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### **Andrew E. Rolwes – Downtown Business Improvement District**

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### **Angel Spell – Member-at-Large (Chairperson)**

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### **Susan M. Ross Traver – Historic Preservation (Secretary)**

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