



**Citizen Advisory Committee
To Spokane Urban Forestry Tree Committee**

MEETING MINUTES

July 6, 2010

4:00 PM

1. CALL TO ORDER

The meeting was called to order at 4:03 PM

2. ROLL CALL

a. All members of the UF CAC were present except Marilyn, Geri, Julie and Andrew. Also present: Angel Spell and Beth Mort (staff members, Urban Forestry Program – Jeff Perry was not present), and Guests: Nancy MacKerrow.

3. CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS

Garth announced that Susan Traver had been appointed to the Park Board and would be leaving the UFTC CAC. He also reported that Geri Odell would also be leaving the CAC. . SPA will be tasked to fill the vacancy for Susan and Geri was an At-Large-Member and that vacancy would need to be advertised in the newspaper and by announcement at City Council.. The Community Assembly CAC positions still needs to be filled. This is an important City committee! If you know of anyone who would be interested in filling the Member-At-Large position or the Community Assembly positions, please contact Garth with that information.

4. CONSENT CALENDAR

The Minutes for the June 1, 2010 Meeting were reviewed. Susan moved that the Minutes be accepted as written. Pam seconded the motion. Motion carried and the Minutes were accepted.

5. CITIZEN COMMENTS

Nancy discussed how the Suzie's Forest program now had a brochure and is on the internet – www.suzieforest.com. A special thanks to Garth and Rachel Rook for helping Nancy with the brochure! Nancy further discussed that a Suzie Forest tree would be planted at Avista Stadium sponsored by the Spokane Indians.

6. REPORTS

a. Education Outreach and Volunteer Recruitment subcommittee.

Education Subcomm was tasked to come up with wording for UF education deliverables for the recently awarded \$10,000 grant:

Garth – Correct Planting

Pam – Right Tree, Right Place

Cindy – Reforest Spokane

Beth – UF Ordinances

b. Street Tree Interdepartmental Discussions

Julie was absent. Angel had attended these meetings and reported that the committee was close to a final policy, which it would publish and distribute.

c. The Downtown Street Tree subcommittee

Andrew was absent

d. Vegetation Management Plan (aka: Urban Forest Management Plan) subcommittee

This subcomm is “zigging” along and “ramping” up the pace. They will meet 13, 20 and 27 July and 10, 17, and 24 August, 2PM at SCCD. They have a spoken goal of Dec 2010 completion and presentation to the Park Board.

e. Angel Spell, City of Spokane, Urban Forester

Angel gave a brief summary of this past month’s activities in the UF program. Her very informative and complete information recap report is attached.

7. OLD BUSINESS

Discussion Item – CAC Vacancies

See 3. above.

8. NEW BUSINESS

a. Ed Lester has generously volunteered to nominate some of Spokane’s champion trees for the Historic/Heritage Register. Ben said that he would talk to Ed and assist him in the nomination process, if he wanted any assistance. Thanks Ben!

b. Angel announced that Spokane would now be part of Community Canopy. This is a great program for partnerships in education and regionalization. She also discussed how she would be pursuing formalized partnerships, branding and fact sheets for the UF Program.

9. ADJOURNMENT

Setting a new short meeting record, Garth moved to adjourn the meeting at 5:02 PM. Andrew seconded the motion.

The Citizen Advisory Committee to the City of Spokane Urban Forestry Tree Committee meets the first Tuesday of each month, 4:00 pm, at the Manito Meeting Room, Manito Park, in Spokane, Washington.



Susan M. Ross Traver, Secretary
~~(Last Meeting – It’s Been Great!)~~ Urban Forestry
www.spokaneurbanforestry.org

Monthly Report – June 25, 2010

Administration

1. Revision of the Vegetation Management Plan is on an aggressive schedule. We are intending to have the final draft completed and approved by the Urban Forest Tree Committee and its Citizen Advisory Committee by December. The Plan then goes to Park Board, Plan Commission, and City Council for adoption.
2. Presented City Council with an introduction to the Urban Forestry Program and information about public tree roles and responsibilities at their June 17 Study Session.

Media/Marketing/Communications

3. Expanded our social media reach beyond the website to include Facebook, Twitter, and a quarterly newsletter. Visit us at www.spokaneurbanforestry.org and <https://twitter.com/SpoUrbanForest>. Our Facebook page will be active next week.

Funding

4. Funding sources for 2010 include: General Fund, Park Board contribution, grants through WDNR, donations through Reforest Spokane and Utilites (Evergreen Communities Act).

Permits

5. Designed a new Street Tree Permit Application, now posted at http://spokaneurbanforestry.org/uploads/forestry_page_content_body/New_2010_StreetTreePermit.pdf.

Planning & Engineering Projects

6. Involved in the RFQ process and selection of consultant for the Division Gateway Project.
7. Concluded the West Central Vaulted Sidewalks Tour with Engineering Services and finalized recommendations.
8. Participated in the Youth Baseball Pre-Construction meeting.

Events

9. Attended and spoke at the Logan Neighborhood Council meeting.
10. Attended and spoke at the Grant School Father's Day Assembly and Tree Planting event.
11. Attended an assembly at St. Aloyishis for a promotion of Read for Trees. The tree that the children pick will be planted this fall.

Operations

12. Finished planting for the spring. Total trees planted in spring 2010 – 48.
 1. Comstock – 2 replacement Katsura, 1 Scarlet Oak, 1 Forest Green oak
 2. 603 S. Arthur – 1 Sweetgum for the Father's Day planting (SF)
 3. Grant elementary – 1 White Oak (SF)
 4. 2617 S. Tekoe – 2 Sweetgum
 5. Audubon – 1 Tulip Tree (SF), 1 Scarlet Oak
 6. 35th and Ray – 1 Bur Oak (SF)
 7. Friendship – 1 Champion Red Ash (SF)
 8. South Side Senior Center – 3 Yews in front of new reader board
 9. 417 W Gordon – 1 Persian Parrotia
13. Evaluated several trees at the North Side Landfill for removal. Evaluated the entire site for stand health. It is an exceptional stand and is maintained well by Solid Waste Staff.
14. Inspected/root pruned trees on the Broadway Surge project, the A St. project, and Thurston Project relating to clearance pruning.