



**Citizen Advisory Committee
To the Spokane Urban Forestry Tree Committee**

MEETING MINUTES

February 2, 2009

4:00 PM

1. CALL TO ORDER

The meeting was called to order at 4:04 PM

2. ROLL CALL

- a. All members of the CAC were present except Cindy Deffe and Garth Davis
- b. Also present: Steve Nittolo (Horticultural Supervisor, Spokane), Jeff Perry (Head Arborist, Spokane), Nancy McKarrow (citizen, Suzie's Trees), Mike Sanborn (citizen, arborist) and Beth Sanborn

3. CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS

None

4. CONSENT CALENDAR

The Minutes for the January 3, 2009 CAC meeting were reviewed. A few minor errors in sub committee minutes were noted. Andrew moved that the overall Meeting Minutes be accepted as amended and changed. Carrie seconded the motion. Motion carried and the Minutes were accepted as amended.

5. CITIZEN COMMENTS

None

6. REPORTS

- a. Education Outreach and Volunteer Recruitment subcommittee.
No Report. Cindy Deffe was not present.
- b. Finance & Funding subcommittee
No report.
- c. Ordinance Review & Code Enforcement subcommittee
No Report
- d. Vegetation Management Plan subcommittee

No report. This committee will be reactivated to send Vegetation Management Plan updates to the UFTC for action. There was discussion to rename the VMP to more accurately reflect its content.

e. Staffing Recommendations subcommittee

No report. This committee has been inactivated as staff recommendation were forwarded to the Mr. Russell for action. The staffing issues will be decided under a new UF organization framework.

f. Historic Tree & Preservation subcommittee

No report. The Parks and Recreation Department legal advisor continues to review the initial HT Resolution Proposal. The review time is now approaching four months.

g. Spokane Horticultural Supervisor's Report

Steve reported that the contract for the Parks and Recreation Department web site designer had been let. He also briefly discussed how the UF program had sent out about 150 letters to downtown businesses concerning their street trees.

7. OLD BUSINESS

Update information concerning the UF Program reorganization was discussed. The UF job description was forwarded to Mayor Verner for review before advertising for hire. It appears that when the new UF Manager is hired he/she will report to the Mayor's Office. How the UF department will be funded and organized is an ongoing discussion.

8. NEW BUSINESS

No new business

9. ADJOURNMENT

Carrie moved to adjourn the meeting at 4:55 PM. Julie seconded the motion.

The Citizen Advisory Committee to the City of Spokane Urban Forestry Tree Committee meets the first Tuesday of each month, 4:00 pm, at the Manito Meeting Room, Manito Park, in Spokane, Washington.

Angel Spell, Chair

Susan M. Ross Traver, Secretary