



**Citizen Advisory Committee  
To Spokane Urban Forestry Tree Committee**

**MEETING MINUTES**

**May 4, 2010**

**4:00 PM**

**1. CALL TO ORDER**

The meeting was called to order at 4:15 PM

**2. ROLL CALL**

a. All members of the UF CAC were present except Julie and Pam. Also present: Angel Spell and Beth Mort (staff members, Urban Forestry Program), and Guests: Nancy Goodspeed, (staff, Parks and Recreation) and Nancy MacKerrow.

**3. CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS**

Garth welcomed Dinah Reed as the new Member-At-Large to the UFTC CAC.

**4. CONSENT CALENDAR**

The Minutes for the April 2010 Meeting were reviewed. Susan moved that the Minutes be accepted as written. Cindy seconded the motion. Motion carried and the Minutes were accepted.

**5. CITIZEN COMMENTS**

Nancy discussed that Suzie's Forest was recently publicized the national *Arborist News* magazine

**6. REPORTS**

a. Education Outreach and Volunteer Recruitment subcommittee.

This subcomm meeting was held right before the CAC meeting. Ed Lester gave a fantastic, detailed briefing of Spokane's champion and historic trees. Susan will be working with Ed to capture this information for future Historical/Heritage Tree nominations. Cindy also reported on the successes of UF involvement in Earth Day and Arbor Day celebrations.

b. Street Tree Interdepartmental Discussions

Julie reported that this ad hoc Interdepartmental Discussions committee (made up of the directors from Engineering, Planning and Parks and Recreation, Urban Forestry and other City staff members, including herself) continues to meet on a twice-monthly basis. Progress is slow, measured and continuing.

c. . Evergreen Cities Act & Utility Fee Funding subcommittee

The pilot program will start in August. Angel and Beth will ensure that the necessary supplemental information will make it into the utility bills that will explain the UF program and why people should consider giving money to support this program.

d. The Downtown Street Tree subcommittee

Andrew reported that the contract had been signed to start the initial contracting actions for downtown tree removal and replacement. He also highlighted how the DSP is initiating actions to beautify downtown entrance areas for Spokane. The first area is the Maple St off ramp area.

e. Vegetation Management Plan subcommittee

This subcomm will meet May 24<sup>th</sup>.. Susan said that she would start a the review process by drafting a new, proposed table on contents for the VMP and use that for initial discussion of the revising the VMP content.

f. Angel Spell, City of Spokane, Urban Forester

Angel gave a brief summary of his past month's activities in the UF program. Her very informative information recap report is attached

## **7. OLD BUSINESS**

### Discussion Item – CAC Vacancies

The UFTC CAC now has two vacancies: Community Assembly and Arboriculture/Horticulture. The Member-At-Large position was filled by Dinah Reed.. The UF staff said that they would work on trying to generate interest in filling these two positions.

## **8. NEW BUSINESS**

a. Beth Mort was introduced as the Urban Forest Division's new Planning and Programs Assistant. Welcome Beth!!

b. Earth Day and Arbor Day celebrations were discussed earlier under the Education Outreach and Volunteer Recruitment subcommittee report.

c. UFTC CAC replacements was discussed earlier under Old Business

d. There was no new business brought forth from the floor.

## **9. ADJOURNMENT**

Garth moved to adjourn the meeting at 5:00 PM. Andrew seconded the motion.

*The Citizen Advisory Committee to the City of Spokane Urban Forestry Tree Committee meets the first Tuesday of each month, 4:00 pm, at the Manito Meeting Room, Manito Park, in Spokane, Washington.*

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Garth Davis, Chair

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Susan M. Ross Traver, Secretary



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Urban Forestry

[www.spokaneurbanforestry.org](http://www.spokaneurbanforestry.org)

## Urban Forestry – Monthly Report (April 2010)

### Administration

1. Urban Forestry staff consists of (1) Urban Forester, (1) Arborist, and (2) Temp/Seasonal. The Urban Forester and one temp/seasonal occupy an office at City Hall-5<sup>th</sup> Floor. The Arborist and a temp/seasonal maintain an office at Park Operations, 810 N Stone.
2. Miles Cooley became a certified arborist on April 24, 2010.
3. Completed website training to maintain and update [www.spokaneurbanforestry.org](http://www.spokaneurbanforestry.org).
4. Urban Forester attended the Park Board Retreat.

### Media/Marketing/Communications

5. Urban Forester interviewed by Spokesman-Review. Publication expected May 4<sup>th</sup>.
6. Met with Klundt-Hosmer to give feedback on the logo options.
7. Developed internal customer service survey. Results to be returned by May 14<sup>th</sup> and compiled by May 19<sup>th</sup>.

### Funding

8. Grant application submitted to WDNR requesting \$10,000 for education projects.
9. Met with state and local agencies to explore grant funding opportunities and prioritize project areas for wildfire mitigation/fuels reduction projects.

### Planning & Engineering Projects

10. On-going meetings with Greenstone and their landscape architect regarding the Kendall Yards street tree planting plan.
11. Multiple on-site consultations for the Lincoln Street construction project focusing on root-pruning needs related to installation of a new storm line to Cannon Hill Park, pedestrian ramps, and catch basins.
12. Inspected tree planting at Albi-Merkel Sports Complex. Corrections completed; satisfactory re-inspection.
13. Continuing Interdepartmental Discussions with Planning, Engineering, Streets and UF.

### Events

14. Urban Forestry participated in the Earth Day celebration on April 17<sup>th</sup>. Assisted in planting 4 trees along Main Street. Planted Iris, Daylilies, Sedum, Miscanthus, and Coriopsis in the tree wells on Main Street.
15. Urban Forestry participated in the Arbor Day celebration on April 24<sup>th</sup>. Planted bristlecone pine.

### Operations

16. Storm damage cleanup was limited to 2 tree failures in the parks system, both of which were located in non maintained park areas, Cliff Park and Three Springs.

17. Removed Arborvitae at Chief Gary Park for the new "Gathering Place" monument.
18. Planted several trees in various parks most of which have been Susie Forest Trees.
19. Continued to identify planting sites within parks. Approximately 40 to 50 trees will be planted in the parks this spring.
20. Trees along 37<sup>th</sup> Avenue inventoried for the street project.